## COVID-19 Sanction Fee Refund Request

To use the online form:

- Type your information into the appropriate box and click the Submit button.
- Fields marked with the * are mandatory and must be provided.
- A copy of the request will be sent to the email address entered in 'Email' field on the form.

Contact Information Name * Name of person submitting the event information.
E-mail * Email address of person submitting the event information. Used if any clarifications are required.
Event Information CBTF Sanction \# *
Sanction Number provided by the National Sanction Officer. DO NOT provide the Provincial Sanction number, that will only slow down the refund processing.
Sanction Fee * \$ The Sanction Fee paid with the original sanction request.
Refund Method * O E-Transfer
O Cheque by Mail
Choose your refund method.
Refund Name*
Enter the name of the
person/organization that paid the Sanction Fee - club, provincial organization, or individual.
Refund Email * The email address that can receive an e-tranfer. If the payor cannot receive e-transfers, enter the email then the CBTF Treasurer should contact to make alternate refund arrangements.
Other Details
Enter any other information that you would like to include when your event is posted.

## Submit

