



CBTF Contingent Package and Payment Form

2024 IBTF WORLD FREESTYLE & RHYTHMIC TWIRL CHAMPIONSHIP - Helsingborg, Sweden

Canadian Baton Twirling Federation
La Fédération Canadienne de Baton Sportif

General Information

Preliminary CBTF Contingent Schedule - Subject to change - schedule will be confirmed after

Date	Activity / Events
Thursday, August 1	CBTF Athletes, coaches, team manager to arrive in Helsingborg
Friday, August 2	CBTF Practice
Saturday, August 3	CBTF Practice
Sunday, August 4	CBTF Practice Canadian Contingent Welcome Reception (tentative)
Monday, August 5	Official Practice VIP Reception
Tuesday, August 6	Official Practice (if required) Official Test Competition for New Freestyle Solo Judging System (afternoon) Athletes Party (evening)
Wednesday, August 7	Short Program Open Ceremonies (late afternoon)
Thursday, August 8	Rhythmic Twirl Preliminaries Freestyle Pair Preliminaries
Friday, August 9	Freestyle Solo Preliminaries Twirl Nations Clinic (Friday or Saturday TBD)
Saturday, August 10	Freestyle Team Preliminaries Rhythmic Twirl Semi Finals Freestyle Solo Semi Finals Twirl Nations Clinic (Friday or Saturday TBD)
Sunday, August 11	Rhythmic Twirl Finals Freestyle Solo Finals Freestyle Pair Finals Freestyle Team Finals Awards Closing Ceremonies

Notes:

- Welcome Reception date tentative
- CBTF scheduled practice times will be provided in June
- Transportation to/from practice facilities will be arranged and announced in late June

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This package is designed for the World Championship athlete, coach, official and chaperone.

Nearest Airport:

Copenhagen Airport (CPH)

Helsingborg is located 1h 40min from CPH by Train, and 1h 5min from CPH by car. There is a direct train from Copenhagen Airport to Helsingborg. General transportation information can be found at: <https://www.visitskane.com/how-get-around>

Competition Site:

Helsingborg Arena is the town's main arena for indoor sports, concerts and other events. The arena has a seating capacity for up to 5,000 spectators during sports events. Helsingborg Arena is joined together with Idrottens Hus sports centre and forms an enormous arena complex with five full-size indoor facilities as well as restaurants, cafeterias and conference rooms.

The arena is centrally located in Helsingborg close to the hotels. Pre-ordering of lunch packages in the Arena will be arranged starting Wednesday (August 7).

You are not allowed to bring your own food into the arena. Sweden currently has a national restriction for the audience to bring in bags due to the terror threats. This situation will be monitored and it is hoped that the restrictions will be lifted by August.

An Athlete/Coaches entrance will be at the North side of the Arena, Athletes and coaches are allowed to bring in bags through this entrance.

Ticket Prices and packages will be available the end February. Tickets will be found on www.hbgarena.se

Contingent Hotel:

Radisson Blu

Radisson Blu Metropol - First-class hotel in Helsingborg

The Radisson Blu Metropol Hotel is located in central Helsingborg. A breakfast buffet is provided as part of the room cost.

Distance to the arena: By car: 5 min Walking: 22 min

Address Carl Krooks gata 16 252 25 Helsingborg , Sweden

Voltage Converter Needed in Sweden

In Sweden the standard voltage is 230 V and the frequency is 50 Hz. You can't use your electric appliances (including hair dryer, hair straighteners, etc.) without a voltage converter because the standard voltage in Sweden (230 V) is higher than in Canada (120 V). You also require a power plug adaptor. You can purchase a combined plug adapter/voltage converter.

Check the labels on your devices. Some devices never need a converter. If the label states 'INPUT: 100-240V, 50/60 Hz' the device can be used in every country in the world. This is common for devices with chargers like tablets/laptops, cameras, cell phones, toothbrushes, etc. For these devices you will only need a power plug adaptor.

Sweden uses type C and type F power plugs and outlets.

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Forms of Payment in Sweden

SWEDEN USES THE SWEDISH KRONA (SEK). Visa and Mastercard Credit cards are widely accepted in Sweden. Many shops, particularly larger stores may still accept cash. Debit and credit cards are the top payment methods used in Sweden.

Average daytime temperature in Helsingborg in August is 22 C and the nighttime temperature drops to 13 C. On rare occasions the temperature will reach 27 C but this is not the norm.

1. Getting to the World Championships

All coaches, team managers and athletes are asked to arrive in Helsingborg by August 1st and are free to leave after August 11th.

Parents and other spectators may arrive at any time, bearing in mind the Opening Ceremony is August 7th.

2. At the World Championships

Upon arrival at the hotel, the hotel may require a credit card for any incidental charges associated with your room. Your room is not guaranteed until check-in – early check-in is not guaranteed. When staying at the hotel chosen for the contingent, as part of the contingent, do not expect to pay the same price as an online advertised price. The group bookings carry different costs.

Breakfast is included at the hotel. Lunches will be pre-arranged for practice days. Bring an insulated lunch bag and water bottle with you. CBTF will try to arrange team dinners at the hotel for all athletes, coaches and officials.

The **Canadian Contingent Welcome Reception** will be held on August 4th (date tentative). This event is mandatory for athletes, coaches and officials but is open to *all* members of the Contingent – especially friends and family. In fact, this Welcome Reception is a special occasion to show our support for all of the athletes that are representing Canada at the World Championships – everyone is encouraged to attend.

Official World Championship Programs are available for pre-purchase – supplies may be limited or unavailable at the competition itself. Interested Spectators can choose to pre-purchase their own Program by selecting this option. **All Athletes, Officials and Coaches will receive a Program Book with their credentials package.**

As in previous years, an **International Twirl Nations Clinic** will be held in conjunction with the competition. Attendance is strongly recommended. Skipping out on the clinic is discouraged by CBTF. An outstanding line-up of clinicians is being secured. **Coaches and Athletes will be registered for the Twirl Nations Clinic and the cost is included in the athlete and coach fee.** [More information to come soon!](#)

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3. Completing the Forms

This package consists of two forms:

1. **Traveler Payment Form** – Each contingent traveler (athlete, coach, chaperone, team manager, judge, official), adult or child, must complete this Traveler Payment Form.
2. **Hotel Worksheet** – Each group of travelers staying together should complete a single Hotel Room Worksheet. This Worksheet is used to calculate the 'per person' hotel cost, which is transferred to the Traveler Payment Form.

After April 1, 2024, you are financially responsible for all components selected in your package. There will be NO refunds for any hotel cancellations after April 1, 2024.

All payment amounts on these forms are estimates. CBTF purchases the products and services in advance on behalf of all travelers and then applies the money received from the travelers.

Due to the uncertainties caused by fluctuation in costs, you may be required to pay additional costs once we return from Sweden and all charges have been incurred and converted to Canadian Dollars.

Traveler Payment Form

Each contingent traveler, adult or child, must complete the Package Payment Form. The Package Payment Form is used to calculate the per traveler cost of the package and it defines the schedule of payments.

Registration Information

- Name and contact information for each traveler
- Per Person Hotel Cost
 - ✓ Complete the Hotel Worksheet to calculate the Per Person Hotel Cost
- Canadian Contingent Welcome Reception
 - ✓ Required for Athletes, Coaches and Officials
- Official Event Programs
 - ✓ Already included for Athletes, Coaches and Officials
- Athlete Fee (Mandatory) includes:
 - ✓ Practice Gym Rental
 - ✓ Practice Gym transportation
 - ✓ World Championship Official Program
 - ✓ Twirl Nations Clinic
 - ✓ Team Wear
 - ✓ Cost-share for 1 Team Manager and 1 Judge
 - ✓ Welcome Reception
 - ✓ CBTF Admin Fee
- Coach/Officials Fee (Mandatory)
 - ✓ Coaches Badge
 - ✓ World Championship Official Program
 - ✓ Team Wear
 - ✓ Twirl Nations Clinic
 - ✓ Welcome Reception
 - ✓ CBTF Admin Fee

You must notify the contingent coordinator AND the Team Manager if you have any food allergies or meal restrictions. *We do not know what you do not tell us.* Please send the information to Sue Mephram at office@cbtf.ca. This applies to athletes, coaches, and chaperones.

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Travel Insurance

This is a reminder that provincial health plans do not cover out of country travel and it is always good practice to ensure you have out of country coverage, whether through an employer, school or private health plan.

Hotel Worksheet

Complete one Hotel Room Worksheet per room. The form does not have to be duplicated for each guest – simply copy the ‘Per Person Hotel Cost’ calculated at the bottom of the page to each guest’s Payment Form. Remember that the rooms can easily accommodate 1 or 2 guests.

Enter the names of your roommate and select the appropriate rate for your occupancy – Single, Double.

Divide the Total Hotel Cost by the Occupancy to determine the Per Person Hotel Cost. The Per Person Hotel Cost is copied to each Traveler’s Payment Form.

Complete one Package Payment Form per *traveler (adult or child)*.

All required forms including: *Document & Information Checklist, Athlete Health Information Sheet, Secret Pal Sheet, Social Media Profile, Copy of Passport, CBTF Code of Conduct, Traveler Payment Form* and *Hotel Room Worksheet* can be submitted online in advance of March 11, 2024 to Sue Mephram at: office@cbtf.ca. This will speed up the process at the Contingent Clinic. You can also etransfer the \$1,000 per person deposit in advance to Terry Stewart at: treasurer@cbtf.ca and indicate that on your Traveler Payment Form. Please clearly indicate the traveler’s name on each etransfer.

In the event that you are paying by cheque, it must be made payable to “CBTF Inc” and handed directly to Joanne Moser or Sue Mephram at the Contingent Meeting on March 11, 2024.

THE DEPOSIT ON MARCH 11 IS A NON-NEGOTIABLE DATE. IF THE DEPOSIT IS NOT RECEIVED ON OR BEFORE THAT DATE, CBTF CANNOT GUARANTEE THAT WE WILL BE ABLE TO SECURE WHAT YOU HAVE REQUESTED FOR GOODS/SERVICES/EVENTS, ETC.

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Registration Information (one person per form)

Circle One: Athlete Coach Official Chaperone Spectator
Name: _____
Address: _____
City: _____ Province: _____ Postal Code: _____
Phone: _____ (Cell) _____
Email: _____

Price Calculator

- Per Person Hotel Cost (complete hotel worksheet) \$ _____
From Hotel Room Worksheet
- Athlete Fee (mandatory) as outlined on page 4 \$ _____
Enter \$1,000 if selected
- Coach/Officials Fee (mandatory) as outlined on page 4 \$ _____
Enter \$350 if selected
- Welcome Reception (chaperones, spectators)
Already included in Athlete and Coach Fees \$ _____
Enter \$60 if selected
- Program (chaperones, spectators) \$ _____
Enter \$20 for each program
- Fan Shirt (unisex) (Size: _____) \$ _____
Enter \$35 if selected
- Entry Fees for NATIONS CUP:
 Freestyle Fee _____ \$70 each
 Freestyle Pair fee _____ \$70 each
 Freestyle Team Fee _____ \$70 each \$ _____
Enter total fees

GRAND TOTAL

Payment Schedule

Initial Deposit	Due March 11, <u>2024</u>	\$1,000.00
Final Payment	Due March 31, <u>2024</u>	

**** DUE TO CONTINGENCIES, EXCHANGE RATES, UNKNOWN, ETC. THERE WILL LIKELY BE A FINAL INVOICE AFTER THE COMPETITION**

After April 1, 2024, you are financially responsible for all components selected in your package. There will be NO refunds for any hotel cancellations after April 1, 2024.

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2023 Nations Cup and World Championships – Liverpool England

Complete one Hotel Room Worksheet *per room*.

Transfer the Per Person Hotel Cost calculated below to the Hotel line of each person's Price Calculator (on the previous page).

Room Reservation Request

Roommate 1: _____

Roommate 2: _____

PLEASE NOTE THERE ARE ONLY TWO PEOPLE ALLOWED PER ROOM

- Single Rooms (1 person)
\$ 200 per day
_____ days x \$ _____ per day

Aug 1 – 11 (10 nights) = \$2,000

\$ _____

- Double Rooms (2 people)
\$ 230 per day
_____ days x \$ _____ per day

[Aug 1 – 11 (10 nights) = \$2,300

\$ _____

Total Hotel Cost

\$ _____

Per Person Hotel Cost
(Divide Total Hotel Cost by number of people in the room)

\$ _____

Copy this amount to the Hotel line of each traveler's Price Calculator (on the previous page)