



Canadian Baton Twirling Federation

La Fédération Canadienne de Baton Sportif

## CBTF Annual General Meeting

Best Western Pembina Inn and Suites  
Winnipeg, Manitoba  
July 7, 2011

### Minutes

#### A. Call to Order – 8:35 am

#### B. Roll Call

NAME	POSITION
Jeff Johnson	President
Joanne Moser	1 <sup>st</sup> Vice President
Lisa Wilde (teleconference)	Secretary
Michelle Bretherick	Treasurer
Elan Paluck	Technical Chair
Gail Ashcroft	Past President
Ron Kopas	Judges Rep
Kim Genton	Coaches Rep
Bonnie Brinker	AB Chair
Janice Larkin	SK Chair
Edie Parisian	MB Chair
Nadine LeBelle-Dejario	NB Chair

Board Member regrets: Beth Jamieson (2<sup>nd</sup> VP), Sara Thibeault (Athletes Rep), LeeAnn Wilson (ON), Luc Guay (QC), Denise DeWolff (BC)

CBTF Members attending: Candy Tedford

#### C. Opening Remarks

##### Voting Members

Voting is conducted by Board members. CBTF Full members attend the AGM as guests.

##### Approval of Agenda

1. Correction to Item F.2. Technical Chair should be corrected from Karen Gratton to Elan Paluck.
2. Correction to Item F.3.2. Should be  
Technical Committee Election results

Position	Nominees
Athletes Rep	Sara Thibeault
Judges Rep	Ron Kopas
Coaches Rep	Kim Genton

**2011 AGM MOTION #1**

**PASSED**

I move to accept the Agenda with the amendments for the AGM, July 7 2011 as presented by Gail.

Moved by: Bonnie Brinker

Seconded by: Ron Kopas

In favour: 11

Opposed: 0

Abstained: 0

Absent: 0

**D. Past Meetings & Announcements**

**1. Approval of Minutes**

July 9, 2010 AGM

Any comments or corrections? No.

**2011 AGM MOTION #2**

**PASSED**

I move to accept as presented the AGM minutes of 2010.

Moved by: Ron Kopas

Seconded: by Bonnie Brinker

In favour: 9

Opposed: 0

Abstained: 2

Absent: 0

**2. Ratification of Actions**

**2011 AGM MOTION #3**

**PASSED**

I move that we ratify Executive and Board actions of the past year.

Moved by: Michelle Bretherick

Seconded by: Gail Ashcroft

In favour: 11

Opposed: 0

Abstained: 0

Absent: 0

**3. CBTF Award Recipients at 2011 Canadians**

Joanne Moser presented the list of award recipients – CBTF Special Awards, Athlete Awards, and Grand Nationals. All will be posted on the CBTF web site.

**Athlete Awards**

2010 Jr. Woman Athlete of the Year – Kiera West

2010 Jr. Male Athlete of the Year – Matthew Johnson

2010 Sr. Woman Athlete of the Year – Sara Thibeault  
2010 Pair/Team of the Year – Chloe Ceulemans and Brigitte Moser, Kayla McKinnon and Sara Thibeault (tie)  
2010 Overall Athlete of the Year – Kiera West

#### Challenge Cup

2010 Jr. Individual Challenge Cup – Jasmine Runge  
2010 Sr. Individual Challenge Cup – Kayla McKinnon  
2011 Group Challenge Cup – Sundown Optimist Buffalo Gals, coaches Maureen Johnson and Elan Paluck

#### Special Awards

2010-11 Volunteer of the Year – Jeff Johnson  
Executive of the Year – OBTA  
CBTF Athlete Scholarship – Alannah Biega  
2011 Sharon Holliday Memorial Award for Sportsmanship – Bell and Schulz families  
2011 Lynda Garland Award for Excellence – Ron Kopas

#### 2011 Grand Nationals

Solo – Sara Black  
Men's Solo – Matthew Johnson  
John Smetzler Award – Matthew Johnson  
2-Baton – Sara Black  
3-Baton – Sara Black  
Medley – Kiera West  
Solo Dance Twirl – Kayla McKinnon  
Duet Twirl – Sara Thibeault and Kayla McKinnon  
Dance Twirl Team – Us, Airdrie Sky High  
CBTF Team – Explosive, SOBG

### **E. Old Business**

None

### **F. New Business**

#### **1. Treasurer's Report (Apr 1 2010 – Mar 31 2011)**

Question (SK): Why is no audit is performed on the CBTF books?

Answer (Treasurer): CBTF has a Finance Committee in place and therefore an audit is not required.

One could still be done – Janice would recommend it. Michelle indicated that, in the past, cost has been the primary reason against conducting an audit.

#### **2011 AGM MOTION # 4**

**PASSED**

I move the acceptance of the Treasurer's Report.

Moved by: Michelle Bretherick

Seconded by: Joanne Moser

In favour: 11

Opposed: 0

Abstained: 0

Absent: 0

## 2. Directors' Reports

[Note: Reports were available in the room. Question and Answer followed.]

### Sanction Officer's Report

- Gail: Events should not be posted on the CBTF website until Sanction Numbers have been assigned
- Elan: Also feels nothing should be posted on the website until a Sanction Number has been assigned.
- Jeff: Feels the events on the CBTF website should be a complete calendar and it is more useful as a planning tool the sooner events can be posted. Events that have not yet received a Sanction Number are listed as 'Pending'.
- Gail: Should we change the process so that Event Directors are not required to submit a brochure before obtaining a sanction? Any change in process will require a review and Board approval.

### Coaches' Rep Report

- After a great deal of effort, the CBTF Coaches Database has finally be caught up and is now up to date with information from the past 10 years now in place.
- Beginning September 2011, once Coaching Courses begin, Course Conductors will be responsible for issuing certificates and updating the database after a course is completed.
- We have a significant number of members that have taken Coaching Courses but do not hold a Technical Membership. These members should be encouraged to take out a Technical Membership – to be a certified CBTF coach they need to both pass the courses and also hold a Technical membership.
- Reminder: CBTF regulations require L1 certification or greater in order to supervise in a competition's practice gym. And L2 certification or greater in order to enter athletes in competition.

### Data Entry Coordinator Report

- The CBTF Membership program requires Birthdate for all athlete membership types – A, B, BR and G.
- Group Declarations: These forms need to be submitted before any work can be done to prepare the Canadians Set System or do the calculations for the Group Challenge Cup. This year, many Group Declarations were not submitted until the week of Canadians – this doesn't leave enough time for the work.
- Jeff: A reminder to all provinces and Competition Directors that Competition Results are required to be submitted to the Data Entry Coordinator within 7 days of the competition's end. The Executive has discretion to levy financial penalties if Competition Directors fail to do so.

### **2011 AGM MOTION #5**

**PASSED**

I move to accept as presented the Directors' Reports.

Moved by: Elan Paluck

Seconded: by Bonnie Brinker

In favour: 11

Opposed: 0

Abstained: 0

Absent: 0

## 3. Nominating Committee Report & CBTF Elections

[Note: Past-President Gail Ashcroft took the Chair to conduct the election process]

The 2011 Nomination Committee consisted of Joanne Moser, Janice Larkin and was chaired by Gail Ashcroft. Gail received the nominations and proof of acceptance by the nominee.

All positions received nominations by the required deadline. There will be no nominations from the floor.

#### Roll Call

Present: Jeff, Joanne, Lisa, Michelle, Elan, Ron, Kim, Bonnie, Janice, Edie, Nadine, Gail

Absent: Beth, Sara, Denise DeWolff, LeeAnn, Luc

11 votes eligible to be cast. There is no proxy voting. The Past-President votes only in the event of a tie.

Candy Tedford and Edie Parisian were selected to be election scrutineers.

#### Technical Committee Election Results (July 2011 – July 2013 term)

[Note: This vote is conducted in advance of the AGM by polling the Athletes to select their Athletes' Rep, the Judges to select their Judges Rep, and the Coaches to select their Coaches Rep]

- Athletes Rep: Sara Thibeault
- Judges Rep: Ron Kopas
- Coaches Rep: Kim Genton

#### CBTF Board Election Results (July 2011 – July 2013 term)

- President: Jeff Johnson
- 2<sup>nd</sup> Vice-President: Beth Jamieson
- Secretary: Greg Bowman

#### Technical Committee Election Results (July 2011 – July 2013 term)

- Badge Officer: Denise Johnston
- Group Events Rep: Maureen Johnson
- Sanction Officer: Gail Ashcroft

#### **2011 AGM MOTION #6**

**PASSED**

I move to destroy the ballots for the elections at the 2011 AGM.

Moved by: Gail Ashcroft

Seconded by: Bonnie Brinker

In favour: 11

Opposed: 0

Abstained: 0

Absent: 0

#### **4. CBTF Constitution and By-Law Changes**

**2011 AGM MOTION #7**

**PASSED**

I move to approve the WBTF mandated changes to the Charter by adding to Article A, sections 3.2 and 3.3 which shall read as follows:

3.2 The CBTF is a member of the WBTF. Members of the WBTF agree to and accept the principles of the International Olympic Committee and World Anti-Doping Code and its International Standards as well as the World DanceSport Federation (hereinafter referred to as "WDSF") Statutes and WDSF Anti-Doping Code and related procedures as a condition of membership, requiring all athletes, athlete support personnel and other officials within their jurisdiction to recognize and be bound by these rules and procedures, and to abide by the decisions and instructions of the WDSF Anti-Doping officials.

3.3 Members of the WBTF accept and recognize the authority of the WDSF Anti-Doping Commission and the WDSF Anti-Doping Director. The WDSF Anti-Doping Commission and the WDSF Anti-Doping Director are appointed by the WDSF Presidium. It is a condition of membership in WBTF that the WDSF Anti-Doping Code and all related procedures are accepted by all WBTF members and that all athletes, athlete support personnel and all other officials in WBTF are bound by these rules and procedures.

Moved by: Joanne Moser

Seconded by: Kim Genton

In favour: 11

Opposed: 0

Abstained: 0

Absent: 0

**2011 AGM MOTION #8**

**PASSED**

I move to accept the housekeeping changes to the By-Laws which shall read as follows:

1. Article C, section 4.4

The section says: ...Secretary of the Treasurer...

It should be corrected to ...Secretary or the Treasurer...

2. Article D, section 3.3

Indicates forms of individual members, if we include an Instructor category, then this needs to be added:

D) coaches/**instructors**

3. Article D, section 4.5 lists the provinces and territories

We need to add:

**Nunavut Territories**

4. (Article G 1.2 prohibits power of attorney or proxy voting)

5. Article G, section 4 addressed telephone conference call meetings

It requires that the President contact each person by telephone to advise them of the meeting. It is proposed that this mechanism be changed from: "verbally via telephone call" to "**directly by electronic means with confirmation receipt**".

Moved by: Joanne Moser  
Seconded by: Edie Parisian

In favour: 11  
Opposed: 0  
Abstained: 0  
Absent: 0

**2011 AGM MOTION #9**

**PASSED**

I move to accept the change to Article F, by adding Section 11.1 A) of the By-Laws to read as follows:

**11.1 A) In the event the Provincial Chairperson/President cannot represent his or her Provincial Association at a meeting of the Board of Directors at the Annual General Meeting of the Federation, or at any other meeting as required, then a Board Member of that Provincial Association, appointed by Provincial Board motion, a certified copy of which shall be provided to CBTF in advance of any such meeting, shall be entitled to represent that Provincial Association at that meeting. Such representative shall, notwithstanding Article G 1.2, have the right to vote at such meeting.**

Moved by: Joanne Moser  
Seconded by: Gail Ashcroft

In favour: 9  
Opposed: 2 (The coach's representative asked that it be noted in the Minutes that she was in favour generally of the proposed concept; however, she was not in favour of it being any Provincial Board Member and would have preferred an Executive member as the alternate representative)  
Abstained: 0  
Absent: 0

**G. Adjourn**

Jeff: Thank-You to MB for all of the work and all of the volunteers – it was absolutely fantastic

Ron: The Judges room was wonderful and food was wonderful everybody was very happy

**2011 AGM MOTION # 11**

**PASSED**

I move to adjourn the 2011 Annual General Meeting.

Moved by: Lisa Wilde  
Seconded by: Nadine LeBelle-Dejario

Adjournment – 10:45 am