

CBTF National Sanction Officer (NSO) Report

September 2016

The 2015-16 baton season was a transitional period for the National Sanction Officer (NSO) as well as a number of Provincial Sanction Officers (PSO). No changes were made to the sanction process during this transition.

The onus to complete and forward an application form to the PSO is totally the responsibility of the CBTF member hosting an event within said province. After the PSO has approved the application and assigned a number, the forms are e-mailed to the NSO. All application forms received by the NSO, are recorded, filed and, if applicable, are assigned an official national CBTF sanction number. The PSO is informed of the assigned CBTF number.

A special thank you Gail Ashcroft, outgoing NSO and the PSOs (listed below) who showed great patience and provided wonderful guidance during the NSO transition.

BTABC	British Columbia	Nadine Davis
ABTA	Alberta	Shari Foster (ABTA Office)
SBTA	Saskatchewan	Brenda O'Connor (SBTA Office)
MBTSA	Manitoba	Sheryl Tymchyshyn
OBTA	Ontario	Kim Nicolson
FQBS	Quebec	Julie Cushman
BNB	New Brunswick	Stephanie Coulombe
NSTA	Nova Scotia	Gwen Watt

Revisions to the Official Sanction Forms (last revised in 2008) are needed and will be drafted for approval in the fall of 2016:

- ✓ In the Location of the Event section, more specific information needs to be captured so the form will be revised to include a place for: name of venue, street address, city and province.
- ✓ Reword the section of the sanction request that states that a late fee will be charged for competition requests postmarked later than 8 weeks before the date of the competition. All requests are being received via email and no one is using postal mail for the requests. Revised wording will be prepared and submitted for approval in the fall of 2016.

A review of the CBTF Sanctions Procedures Information Guide (last revised in 2010) will be completed and proposed revisions submitted for approval in the fall of 2016.

Communications will be sent out shortly to the PSOs requesting them to report all sanctions, whether or not a national sanction number is required.

The following is a summary of the events that require **ONLY** the assignment of a provincial sanction number and that have been reported to the NSO:

Type of Event	Number of Sanctions Issued		
	2015-16	2014-15	2013-14
Lessons and Practices	97	190	163
Skill Development Program, SDP	7	8	12
Demonstrations, Registrations, Performances	22	20	21
Parades	8	11	13
Fundraising	11	28	12
Award Banquets, Recitals, Socials, Parties, Meals	15	17	07
Club & Provincial Meetings	45	34	21

The following is a summary of the events that require **BOTH** the assignment of a provincial and national sanction number:

		Number of Sanctions Issued		
Classification	Type of Event	2015-16	2014-15	2013-14
1000	Courses, Conferences	22	6	12
2000	Type C – Closed or Studio Competitions	7	3	4
3000	Clinics, Workshops	16	13	19
4000				
5000	Type B – Open competitions	18	24	25
6000	Type A – Provincial Championships, and Provincial Team Trials	10	7	12
7000	Provincial Annual General Meetings (AGMs)	2	1	3
8000	CBTF events: National Competitions and all CBTF Executive, BODs, Technical Meetings, and/or Conference Calls	22	16	8

Respectfully submitted

Sue Mephram
National Sanction Officer