

# CBTF National Sanction Officer Report

## August 2017

For the 2016-2017 baton season, the sanction process remained status quo.

The onus to complete and forward an application form to the Provincial Sanction Officer (PSO) is totally the responsibility of the CBTF member hosting an event within each province. After the PSO has approved the application and assigned a number, the forms are e-mailed to the National Sanction Officer (NSO). All application forms received by the NSO are recorded, filed and, if applicable, are assigned an official national CBTF sanction number. The PSO is informed of the assigned CBTF number.

A special thank you to CBTF's Provincial Sanction Officers who continue to provide timely information on sanctions for their province:

BTABC	British Columbia	Nadine Davis
ABTA	Alberta	Shari Foster (ABTA Office)
SBTA	Saskatchewan	Brenda O'Connor (SBTA Office)
MBTSA	Manitoba	Sheryl Tymchyshyn
OBTA	Ontario	Kim Nicolson
FQBS	Quebec	Julie Cushman
BNB	New Brunswick	Stephanie Coulombe
NSTA	Nova Scotia	Gwen Watt

The following is a summary of the events that require **ONLY** the assignment of a provincial sanction number and that have been reported to the NSO.

Type of Event	Number of Sanctions Issued		
	2016-17	2015-16	2014-15
Lessons and Practices	125	97	190
Skill Development Program, SDP	8	7	8
Demonstrations, Registrations, Performances	27	22	20
Parades	23	8	11
Fundraising	21	11	28
Award Banquets, Recitals, Socials, Parties, Meals	20	15	17
Club & Provincial Meetings	24	45	34

The following is a summary of the events that require **BOTH** the assignment of a provincial and national sanction number:

<b>Classification</b>	<b>Type of Event</b>	<b>Number of Sanctions Issued</b>		
		<b>2016-17</b>	<b>2015-16</b>	<b>2014-15</b>
<b>1000</b>	<b>Courses, Conferences</b>	18	22	6
<b>2000</b>	<b>Type C – Closed or Studio Competitions</b>	5	7	3
<b>3000</b>	<b>Clinics, Workshops</b>	5	16	13
<b>4000</b>				
<b>5000</b>	<b>Type B – Open competitions</b>	21	18	24
<b>6000</b>	<b>Type A – Provincial Championships, and Provincial Team Trials</b>	10	10	7
<b>7000</b>	<b>Provincial Annual General Meetings (AGMs)</b>	2	2	1
<b>8000</b>	<b>CBTF events: National Competitions and all CBTF Executive, BODs, Technical Meetings, and/or Conference Calls</b>	12	12	16

I will be revising the Official Sanction Request and need direction on whether this has to be approved. The only changes will be to have more detail on the location of the event – to include name of venue, address and city. I will revise the section about late fees – and have it mirror the updated policy – i.e. not having items postmarked. At the bottom I will just change the information to the distribution of the sanction – right now it shows the distribution for a 3 part form, which no one uses. Once revised, I will send it to the Technical Committee for information.

I am also submitting proposed revisions to the CBTF Sanctions Procedures Information Guide (last revised in 2010) for review/consideration/approval.

Respectfully submitted

Sue Mepham  
National Sanction Officer