

**Canadian Baton Twirling Federation
2023 Fall Conference**

CBTF Secretary Report

For the 2022/23 season I attended all CBTF Board and Executive meetings and prepared and distributed the minutes in a timely manner. I also distributed Board and Executive eVotes as required.

The new(er) "CBTF Action Items & Directives Summary" was updated and maintained to track the progress of projects and old business.

We've been fairly successful with eVote responses, but there's always room for improvement. Updated Provincial Board contact lists are still a bit of a chase for me. They are important as we use the contact information to distribute eVotes, general information, group emails, agendas and minutes.

Aside from the duties of CBTF Secretary, I was appointed the lead tabulator for the 2023 Qualifier in Oshawa and also Canadians in Edmonton. New tab programs were utilized for some events and we will continue to use them pending the outcome of a few Technical agenda items.

At the 2022 Fall Conference, the Technical Committee determined that a tabulator course would be beneficial to get clubs & provinces on the right path towards standardization for competition tabulation programs and results.

An update along with recommendations is attached.

I would also like to extend my appreciation being awarded the CBTF Volunteer of the Year award – I continue to enjoy the work I do for the CBTF both for the Executive Committee and also leading Tabulation.

Respectfully Submitted,

Cindy Dietrich

CBTF Secretary

2023 Fall Conference Tabulation Course Update

In response to the Tech Committee Proposals #28 & #29 at the 2022 Fall Conference, we recognized a need for more consistency, standardization and training with tabulation programs and results being submitted to CBTF for provincials. After consultation with various members with tab experience within their provinces, I quickly realized that we needed to take a step back and start with open competitions before tackling provincial programs. From there I then developed and hosted training courses via Zoom at 2 levels.

Course #1 was open to club members “wanting to learn tabulation” for open competitions. The goal was to have all open competition results completed and submitted using an Excel based program. Clubs already using Excel were welcome to continue, however those that were not were introduced to and trained on a program that I had developed and used for many years. Based on feedback collected, it was well received, logical and somewhat easy to use.

Course #2 was intended for tab teams (2 people per province) that would be looking after their Provincial Championships as it would involve the open program from Course #1 as well as additional programs utilized for CBTF & WBTF events. These additional programs are quite different and can be more challenging to use than the one used for open competitions, but would also allow members to gain experience and eventually be prepared to work in tabulation at national competitions.

We hosted Course #2 and I had additionally worked with most teams one-on-one via Zoom depending on the dates of their Provincials and made myself available at all times in case any problems arose.

Most had a positive experience and others did not. Going forward to the 2023/24 season, having our calendar of events shift from traditional dates, tabulator training will continue but will need to be earlier in the season than last year.

WBTF & CBTF tab programs are adapted and improved annually thanks to Jeff Johnson. For the 2023 Qualifier and Canadians we used “new” tab programs that will be further developed and improved for continued use. These programs are somewhat different than the ones we’ve used in the past, but will offer more consistency, standardization and reporting for provincials and national events.

We’re definitely headed in the right direction!

Recommendations for the 2023/24 Season:

1- Competition Directors (or designate) that create their set system must be aware and considerate of the time involved for their volunteer lead tabulator to properly prepare for any given competition.

Sets are required to be shared (in Excel format) well before the weekend-of competition.

2- I’ve learned that the “*show of hands*” approach for tab training is not our best method. This season, I would like to see tab leaders identified or appointed by clubs in advance when planning their events. This will help to ensure that there is adequate time for training & communication with the appropriate members.

3 – Lead tabulators identified by their host clubs definitely need to have some experience and feel comfortable working on Excel based programs.

** Ideally, it would be an asset if members interested/appointed to the role of club/provincial lead tabulator would be prepared to commit for more than just the current year or single competition.*

Respectfully Submitted,

Cindy Dietrich