

# CBTF National Sanction Officer Report

**August 2023**

For the 2022-2023 baton season, the sanction process remained status quo, with the introduction of an online form.

The CBTF Sanctions Manual was updated and reviewed by the CBTF Technical Chair. A revised Sanctions Manual was sent to the Provincial Sanctions Officers and a follow up meeting was held in January 2023 to review the manual and communicate important information for submitting sanctions.

The onus to complete and forward an application form to the Provincial Sanction Officer (PSO) is totally the responsibility of the CBTF member hosting an event within each province. After the PSO has approved the application and assigned a number, the forms are e-mailed to the National Sanction Officer (NSO). All application forms received by the NSO are recorded, filed and, if applicable, are assigned an official national CBTF sanction number. The PSO is informed of the assigned CBTF number.

A special thank you to CBTF's Provincial Sanction Officers who continued to provide information on sanctions for their province:

BTABC	British Columbia	Kelda Corkum
ABTA	Alberta	Shari Foster Dmytruk (ABTA Office)
SBTA	Saskatchewan	Theresa Porter (SBTA Office)
MBTSA	Manitoba	Meghan Stanger
OBTA	Ontario	Sarah Weir
BNB	New Brunswick	Felicia Savoie

The following is a summary of the events that require **ONLY** the assignment of a provincial sanction number and that have been reported to the NSO. There was a significant increase in the number of events held and reported by the provinces in 2022-23 as noted below.

<b>Provincial Sanctions Only</b>	<b>Number of Sanctions Issued</b>		
<b>Type of Event</b>	<b>2022-23</b>	<b>2021-22</b>	<b>2020-21</b>
Lessons and Practices	141	95	113
Demonstrations, Registrations, Performances	24	20	8
Parades	7	6	4
Fundraising	22	5	4
Award Banquets, Recitals, Socials, Parties, Meals	5	9	3
Club & Provincial Meetings	27	11	7

The following is a summary of the events that were issued **BOTH** the assignment of a provincial and national sanction number.

<b>CBTF Sanctions Issued</b>		<b>Number of Sanctions Issued</b>		
<b>Classification</b>	<b>Type of Event</b>	<b>2022-23</b>	<b>2021-22</b>	<b>2020-21</b>
<b>1000</b>	<b>Courses, Conferences, SDP Testing</b>	11	20	19
<b>2000</b>	<b>Type C – Closed or Studio Competitions</b>	0	0	2
<b>3000</b>	<b>Clinics, Workshops</b>	14	13	6
<b>5000</b>	<b>Type B – Open competitions</b>	26	24	*25
<b>6000</b>	<b>Type A – Provincial Championships, and Provincial Team Trials</b>	9	10	4
<b>7000</b>	<b>Provincial Annual General Meetings (AGMs)</b>	3	3	1
<b>8000</b>	<b>CBTF events: National Competitions and all CBTF Executive, BODs, Technical Meetings, and/or Conference Calls</b>	18	16	10

#### **NOTES:**

##### ***2020-21***

20 of the sanctions for open competitions did not meet the required 8 weeks advance notice. The notice between receiving the sanction varied anywhere from 2 days before the competition to 50 days in advance. The average was 25 days advance notice.

##### ***2021-22***

Late fees were charged for competitions that did not meet the required 8 weeks advance notice (7 Type B and 4 Type A competitions).

##### ***2022-23***

Late fees were charged for competitions that did not meet the required 8 weeks advance notice (7 Type B and 3 Type A competitions).

Respectfully submitted

Sue Mephram  
National Sanction Officer