



2025 CBTF Annual General Meeting Minutes

Zoom Video Conference - Saturday September 13, 2025

Sanction #CBTF-2025-8256

1. Call to Order:

The meeting was called to order at 9:05 AM CST

2. Roll Call:

Quorum met with 15 members present. Majority vote is 8.

Joanne Moser - President	Roxanne Barbo - AB Chair (proxy)
Jeff Johnson - Past President	Elan Paluck - SK Chair
Karen Gratton - 1 st VP	Trina Cimino - MB Chair
Beth Swain - 2 nd VP	Sarah Weir - ON Chair
Cindy Dietrich - Secretary	Micheline Babineau - NB Chair
Terry Stewart - Treasurer	Maureen Johnson - Coaches Rep
Dana Peteleski - Tech Chair	Kim Genton – Judges Rep
Tracy Eyssens - BC Chair	

Regrets:

Leisha Strachan – CBTF Group Rep

Danielle Skinner – CBTF Athlete's Rep.

Non-Voting Guests in Attendance:

Sara Mougeot - SDP Rep

Brenda Arsenault-LeBlanc – NB Tech Chair

Debbie Middleton - member

Jenna Jemieff – ABTA Tech Chair

Andrea James – ON Tech Chair

3. Opening Remarks & AGM Protocol:

Joanne welcomed the members in attendance.

Quorum met with 14 voting members present, majority vote is 8.

4. Adopt Agenda:

- *Item 10 should read "Jeff, Tracy and Micheline"*
- *Item 10.3 should include Judges Rep*

Motion AGM25-01

Move to adopt the agenda as amended.

Moved by: Tracy Eyssens

Seconded by: Beth Swain

Agree 14

Disagree 0

Opposed 0

Absent 0

Passed

5. Approval of the 2024 AGM Minutes:

Motion AGM25-02

Move to accept the 2024 AGM minutes as presented.

Moved by: Cindy Dietrich

Seconded: Jeff Johnson

Agree 14 Disagree 0 Opposed 0 Absent 0 Passed

6. Motion to Ratify Board Actions – September 2024 to present:

Motion AGM25-03

Move to ratify Board actions from September 2024 to present.

Moved by: Dana Peteleski

Seconded: Karen Gratton

Agree 14 Disagree 0 Opposed 0 Absent 0

7. Motion to Ratify Board eVotes – September 2024 to present:

Motion AGM25-04

Move to ratify Board eVotes from September 2024 to present.

Moved by: Trina Cimino

Seconded: Karen Gratton

Agree 14 Disagree 0 Opposed 0 Absent 0

8. Old Business: none.

9. New Business:

9.1. Year-end reports received and distributed (✓)

- President – Joanne Moser ✓
- Past-President – Jeff Johnson ✓
- 1st Vice-President – Karen Gratton ✓
- 2nd Vice-President – Beth Swain ✓
- Treasurer – Terry Stewart ✓
- Secretary – Cindy Dietrich ✓
- Technical Chair – Dana Peteleski ✓
- Judges Rep – Kim Genton ✓
- Coaches Rep – Maureen Johnson ✓
- Athletes Rep – Danielle Skinner
- Group Rep – Leisha Strachan ✓
- SDP Rep – Sara Mougeot ✓
- Sanction Officer – Sue Mephram ✓

- BTABC Provincial Chair – Tracy Eyssens ✓
- ABTA Provincial Chair – Craig Curran-Morton ✓
- SBTB Provincial Chair – Elan Paluck ✓
- MBTSA Provincial Chair – Trina Cimino ✓
- OBTA Provincial Chair – Sarah Weir ✓
- FQBS Provincial Chair – *Vacant*
- BNB Provincial Chair – Micheline Babineau ✓
- NS Provincial Chair – Kim Jollimore – *none submitted*
- IBTF Board – Joanne Moser ✓
- IBTF Technical – Maureen Johnson ✓
- IBTF Judges – Jenna Jemieff ✓
- Data Entry Coordinator – Candy Tedford – *nothing to report*
- National Competitions (NCQ & Canadian W/C) – Dana Peteleski ✓
- Contingent Team Manager – Dana & Madison ✓
- Education Committee Report ✓
- Marketing & Communication Committee
- EDI Committee ✓

9.2 Motion to accept and file year end reports:

Motion AGM25-05

Move to accept and file the year end reports as presented.

Moved by: Tracy Eyssens

Seconder: Maureen Johnson

Agree 14 Disagree 0 Opposed 0 Absent 0

9.3 Finance:

9.3.1 Year End Report (April 2024 – March 2025):

Terry reviewed the year end financials noting a correction for the SDP program amount; it should read \$7,294.27. ABTA and OBTA were very successful hosting events last year. The year end net is \$26,293.18 and total equity is \$150,142.71

The cost of insurance is directly offset by the affiliation fees. The increase in membership will be reflected in the reduction of affiliation fees from \$13.44 to \$12.27 for the upcoming season.

9.3.2 Finance Committee Recommendations

(2025 Committee: Terry Stewart, Candy Tedford-AB & Marie Speare-MB)

Going forward, this committee's recommendations will only appear on the Board meeting agenda.

9.3.3 Motion to waive appointment of public accountant:

Motion AGM25-06

Move that CBTF waive the appointment of a public accountant, as required under the Canada Not-For-Profit Corporations Act for the 2026-2027 fiscal year.

Moved by: Terry Stewart

Seconder: Karen Gratton

Agree 14 Disagree 0 Opposed 0 Absent 0

9.3.4 Affiliation Fees:

Motion AGM25-07

Move to accept the Affiliation Fee of \$12.27 per regular member for the 2025-26 season.

Moved by: Terry Stewart

Seconder: Beth Swain

Agree 14 Disagree 0 Opposed 0 Absent 0

10. Elections: 2025 Committee Members ~~Jeff, Dana & Karen~~ **Tracy & Micheline**
Jeff reviewed the committee's role and electoral procedures.

10.1 CBTF Executive Committee – 2 year term 2025-2027:

- President – Incumbent Joanne Moser
- 2nd VP – Incumbent Beth Swain
- Secretary – Incumbent Cindy Dietrich

10.2 CBTF Technical Committee - 2 year term 2025-2027

- SDP Rep – Incumbent Sara Mougeot
- Sanction Officer – Sue Mephram

10.3 CBTF Technical online voting results – 2 year term 2025-2027

- Group Rep – none received prior to the meeting.
- Coaches Rep – Amy Kalin
- Judges Rep – Kim Genton

Motion AGM25-08

Move to elect the following board members by acclamation for the 2025-2027 term:

President – Joanne Moser
2nd VP – Beth Swain
Secretary – Cindy Dietrich
SDP Rep – Sara Mougeot
Sanction Officer – Sue Mephram
Coaches Rep – Amy Kalin
Judges Rep – Kim Genton

Moved by: Jeff Johnson

Seconded: Karen Gratton

Agree 14 Disagree 0 Opposed 0 Absent 0

Nominations were taken from the floor for the position of CBTF Group Rep.
Leisha Strachan had put forth a nomination for Jennifer Olson which Jennifer had accepted.

Motion AGM25-09

Move to elect Jennifer Olson by acclamation to the position of CBTF Group Rep for the 2025-2027 term.

Moved by: Jeff Johnson

Seconded: Tracy Eyssens

Agree 14 Disagree 0 Opposed 0 Absent 0

Joanne thanked members for putting their names forward for these positions. Joanne also extended gratitude to both Leisha Strachan as outgoing group rep for her insight and valuable participation, as well as Maureen Johnson having served in this position for many years.

10.4 Special Election Nominees – *none this year.*

11. CBTF Paid Positions: *deferred to FEM & FBM discussion.*

The board will be reviewing executive recommendations with regards to the 2 paid positions including roles, responsibilities and finances.

12. 2026 Election Committee Member Appointments:**Motion AGM25-10**

Move to appoint the following members to the 2026 Election Committee:

Jeff Johnson, Trina Cimino and Sarah Weir.

Moved by: Elan Paluck

Seconded: Cindy Dietrich

Agree 14 Disagree 0 Opposed 0 Absent 0

13. Other:

Joanne acknowledged our board members and also both organizing committees of our national competitions for all of their respective time and energy to make this past season a success.

Dana echoed thanks to the national and provincial technical reps for the work they've done this past season.

Joanne recognized the pride she felt for the Canadian contingent of athletes and parents in Torino.

14. Adjourn: 9:44 AM CST

Motion AGM25-11

Move to adjourn the 2025 CBTF Annual General Meeting.

Moved by: Jeff Johnson

Seconder: Beth Swain